

**OFFICIAL COUNCIL PROCEEDINGS
MARCH 2, 2020**

A regular meeting of the City Council of the City of Harbor Beach was held on Monday, March 2, 2020 at City Hall. The meeting was called to order at 7:00 p.m. by Mayor Booms.

Present: Capling, Guitar, Kleinknecht, Woodke and Mayor Booms
Finance Officer/Treasurer Capling and City Director Wruble

Absent: None

It was moved by Woodke, seconded by Kleinknecht to approve the Agenda with the addition of item g. Bischer Farms bill in the amount of \$1,700.00, under APPROVAL OF BILLS. Motion carried. 5 years.

It was moved by Capling, seconded by Guitar to approve the minutes of the February 18, 2020 Council meeting, the February 24, 2020 Special Council Meeting, February 24, 2020 DPW Committee meeting, the February 24, 2020 Water Committee meeting and the February 24, 2020 Administration Committee meeting as presented. Motion carried. 5 years.

It was moved by Guitar, seconded by Capling to approve payment of the March 2020 bills in the amount of \$283,471.93. Motion carried. 5 years.

It was moved by Kleinknecht, seconded by Woodke to approve payment of bond payments in the amount of \$237,017.92. Motion carried. 5 years.

It was moved by Woodke, seconded by Capling to approve payment of the Townley Engineering, LLC bill in the amount of \$2,155.00. Motion carried. 5 years.

It was moved by Capling, seconded by Guitar to approve payment of the Zimmer Roofing & Construction, LTD bill in the amount of \$50,929.00. Motion carried. 5 years.

It was moved by Kleinknecht, seconded by Woodke to approve payment of the Mortimer Lumber bill in the amount of \$1,784.80. Motion carried. 5 years.

It was moved by Guitar, seconded by Kleinknecht to approve payment of the Nucor Skyline Steel LLC in the amount of \$26,223.61. Motion carried. 5 years.

It was moved by Kleinknecht, seconded by Capling to approve payment of the Bischer Farms bill in the amount of \$1,700.00. Motion carried. 5 years.

PUBLIC COMMENT: Jude Zylstra and Barb Kozlowski spoke on behalf of the Farmer's Market in Harbor Beach and the fact that the bank will no longer cash Harbor Beach Bucks brought in by the Farmer's Market vendors. Mayor Booms responded that the matter will be discussed further at the next Administration Committee meeting.

Samantha Schnettler and McKenzie Price Sunblad expressed concern regarding Murphy Museum funding. Discussion followed.

Jude Zylstra asked what the City's plan is for the Coronavirus outbreak.

It was moved by Kleinknecht, seconded by Guitar to open the public hearing at 7:32 p.m. on the 2020-2021 Budget and Truth in Taxation. Motion carried. 5 years. Mayor Booms asked if anyone had any questions. There were no questions. It was moved by Kleinknecht, seconded by Guitar to close the 2020-2021 Budget and Truth in Taxation Public Hearing at 7:38 p.m. Motion carried. 5 years.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Resolution # 2020-15, "2020-2021 Budget Adoption" was presented to Council. It was moved by Kleinknecht, seconded by Capling to adopt Resolution # 2020-15 as presented. Motion carried. 5 years.

Resolution # 2020-16, "Approving Sewer Rates Summary" was presented to Council. It was moved by Woodke, seconded by Capling to adopt Resolution # 2020-16 as presented. The Resolution read as follows: **WHEREAS**, sewer rate studies have been completed for the City by Plante and Moran and Townley Engineering and updated annually by the City; and

WHEREAS, the rate review has recommended no changes to the rate structure with respect to the City’s sewer system; and

WHEREAS, Chapter 38 (“Utilities”), Article III (“Sewer Use Ordinance”), Article 22 (“Rates, Charges, and Fees For Sewer Service”), Section 22.1 (“Establishment; Purpose”) of the Ordinance #202 authorizes the City Council to establish all sewer rates by resolution; and

WHEREAS, the current rates of \$6.37/1,000 gallons and a base ready-to-serve charge of \$16.75 per quarter, with AWWA factors as follows are sufficient; and

Meter Size	Existing Ready to Serve Charge for Sewer	Current Meter Ratios
5/8"	\$ 16.75	1
1"	\$ 23.45	1.4
1 1/2"	\$ 30.15	1.8
2"	\$ 48.58	2.9
3"	\$ 184.25	11
4"	\$ 234.50	14
6"	\$ 351.75	21
8"	\$ 485.75	29

WHEREAS, regarding the IPP program, Townley Engineering completed a Sewer Surcharge Rates and IPP fees study in 2013, and the following are the IPP rates in effect effective July 1, 2020:

1. BOD: \$257.25 per 1,000 lbs
Total Suspended Solids: \$655.99 per 1,000 lbs
Phosphorus: \$8.30 per lb
Ammonia: \$761.83 per 1,000 lbs
Lab Tests: \$40.20 per test (average cost) for testing of concentrations of BOD, Suspended Solids, Phosphorus and Ammonia.
2. Increase the surcharge rates by the same percentage that you increase the sewer rates, every time there is an adjustment. For example: If sewer rates go up 5%, then increase all surcharge rates 5%.
3. Charge for lab work based on the average cost of \$35 per test for BOD, TSS, P and Ammonia. No charge for pH. Increase the Lab Test fee annually by the rate of inflation, which has been determined as 2%;

WHEREAS, the current sewer connection charge table is as follows: 4” is \$1,000, 6” is \$1,700, 8” is \$2,500, 10” is \$16,000 and 12” is 16,000. Also a permit to repair or replace sewer lines is \$100.00. In addition to the above connection charges, which are identified as “buy in costs” into the Wastewater Treatment Plant and System, system users will also pay for the actual cost of City Department of Public Works labor, equipment and material necessary to make the connection to the sanitary sewer system; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach approves keeping the City sewer rate at \$6.37 per thousand gallons, keeping the base ready-to-serve charge at \$16.75 and all meter ratios the same, and keeping the sewer connection charges the same.

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Harbor Beach approves keeping the surcharge rates for wastewater nutrient loading to the collection system as follows: BOD: \$257.25 per 1,000 lbs, Total Suspended Solids: \$655.99 per 1,000 lbs, Phosphorus: \$8.30 per lb, Ammonia: \$761.83 per 1,000 lbs. These charges will be adjusted by the same percentage that the sewer rates are adjusted in the future. The lab test fee is reestablished at \$40.20 per test for testing BOD, TSS, P and Ammonia effective July 1, 2020 and the lab test fee will be increased annually on July 1, 2% per year.

Motion carried. 5 yeas.

Resolution # 2020-17, “Approving Addition of Documentation to the City of Harbor Beach Cross Connection Program” was presented to Council. It was moved by Guitar, seconded by Capling to adopt Resolution # 2020-17 as presented. The Resolution reads as follows: **WHEREAS**, Superintendent Jurgess presented documentation dated February 6, 2020, entitled “The City of Harbor Beach Cross Connection Program” which he is requesting be added to the City’s existing Cross Connection Program;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach approves adding the attached documentation entitled “The City of Harbor Beach Cross Connection Program”, dated February 6, 2020, to the City of Harbor Beach’s existing Cross Connection Program. Motion carried. 5 years.

Resolution # 2020-18, “Memorial Day Weekend Citywide Garage Sales” was presented to Council. It was moved by Kleinknecht, seconded by Woodke to adopt Resolution # 2020-18 as presented. The Resolution reads as follows:

WHEREAS, the Chamber of Commerce will be sponsoring the Memorial Day Weekend Citywide Garage Sales; and

WHEREAS, the Chamber is asking that the City to waive the garage sale permit fee and allow the sale to run the full length of the event (5 days) May 21-25, 2020; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach approves waiving the garage sale permit fee and expanding the number of days a sale may be held to five on Memorial Day Weekend for 2020 only. Motion carried. 5 years.

It was moved by Guitar, seconded by Capling to approve the use of the Lincoln Park Gazebo on August 15, 2020 for a wedding ceremony. Motion carried. 5 years.

COUNCIL REPORTS: Mayor Booms reported on the death of Harbor Beach resident, Leonard “Pic” Defrain. Pic was a very important part of the City of Harbor Beach serving on the Knights of Columbus, American Legion, Lions Club and City Council. He will be dearly missed.

There being no further business, it was moved by Kleinknecht, seconded by Woodke to adjourn the meeting at 7:48 p.m.

Gary S. Booms, Mayor

Jennifer Capling, Finance Officer/Treasurer