

OFFICIAL COUNCIL PROCEEDINGS
FEBRUARY 5, 2024

A regular meeting of the City Council of the City of Harbor Beach was held on Monday, February 5, 2024 at City Hall. The meeting was called to order at 5:00p.m. by Mayor Guitar.

Present Wood, Woodke, Woodward, and Mayor Guitar
Absent: Capling (with Notice)

It was moved by Woodke, seconded by Woodward to approve the agenda as presented. Motion carried. 4 years.

It was moved by Woodward, seconded by Wood to approve the January 15, 2024 Council and Committee meeting minutes Motion carried. 4 years.

APPROVAL OF BILLS: It was moved by Woodward, seconded by Wood to approve payment of the January 2024 bills in the amount of \$243,275.93. Motion carried. 4 years.

It was moved by Woodward, seconded by Woodke to approve the payment of the Hunter Lumber bill in the amount of \$2,642.60. Motion carried. 4 years.

It was moved by Woodke, seconded by Woodward to approve the payment of the Ferris, Schwedler & O'Mara, P.C bill in the amount of \$37.50. Motion carried. 5 years.

It was moved by Woodke, seconded by Woodward to approve the payment of the Wood Contracting LLC bill in the amount of \$980.00. Motion carried. 3 years. 1 abstain (Wood).

It was moved by Woodward, seconded by Woodke to approve the payment of the Simen, Figura & Parker, P.L.C. bill in the amount of \$172.50. Motion carried. 4 years.

Public Comment: Dexter Idnay inquired about renting the Concession Stand down by the beach.

Unfinished Business: None

New Business: It was moved by Wood, seconded by Woodward to waive the North Park Rental Fee for the Citywide Church Picnic on Sunday, August 25, 2024. Motion carried. 4 years.

Resolution # 2024-05 "Approve Hiring Maner Costerisan as City Auditor" was presented to Council. It was moved by Wood, seconded by Woodke to adopt Resolution # 2024-05 as presented. The Resolution reads as follows: WHEREAS: At the February 5, 2024 Administration Committee meeting, a discussion was held regarding the City Auditors,

WHEREAS: Requests for Proposals for the City of Harbor Beach's Auditing and Professional Accounting Services were sent out;

WHEREAS, two proposals were received, and City Manager Wruble checked references with the two firms submitting proposals; WHEREAS, At the February 5, 2024 Administration Committee meeting, the audit proposals were reviewed and discussed;

WHEREAS, City Manager Wruble and the Administration Committee are recommending the firm Maner Costerisan. They feel they will best meet the needs of the City of Harbor Beach. See attached Fee Schedule; and

NOW, THEREFORE BE IT RESOLVED that City Manager Wruble and the Administration Committee, recommend that Council approve engaging the firm Maner Costerisan as the new City Auditor for the next three years. Motion carried. 4 years.

Resolution # 2024-06 "Approving Fleis & Vandenbrink as Engineering Firm for EDA Water System Upgrade Project" was presented to Council. It was moved by Woodke, seconded by Woodward to adopt Resolution # 2024-06 as presented. The Resolution reads as follows: WHEREAS, Director Wruble requested proposals for architectural and engineering services for the Water System Upgrade EDA Project;

WHEREAS, the City received proposals from Townley Engineering and Fleis & Vandenbrink; and

WHEREAS, City Manager Wruble and the Water Committee are recommending hiring Fleis and Vandenbrink; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach hereby approves hiring Fleis & Vandenbrink for the Water System Upgrade EDA Project. Motion carried. 4 years.

Resolution # 2024-07 “Approval of Material Bid for Fencing for Waterfront Enhancement Project” was presented to Council. It was moved by Woodward, seconded by Woodke to adopt Resolution # 2024-07 as presented. The Resolution reads as follows: WHEREAS, the City of Harbor Beach is commencing with construction of the Waterfront Enhancement Project; and

WHEREAS, all requirements will be met by bidding contractors; and

WHEREAS, City employees will complete the majority of work on the project; and

WHEREAS, the City needs to purchase material to complete construction of a fence on the property line for the Waterfront Enhancement Project; and

WHEREAS, City Manager Wruble advertised for bids in local publications, city website, and solicited bids from several companies; and

WHEREAS, the City of Harbor Beach received four sealed bids; and

WHEREAS, The City received a bid from Hunter Lumber in the amount of \$ 8143.00;

WHEREAS, City Manager Wruble is recommending to Council that they approve the bid most advantageous to the City of Harbor Beach;

WHEREAS, because of Michigan Department of Natural Resources Trust Fund Grant for development projects requires all bids over \$5,000.00 must be approved by the DNR of the State of Michigan before the bid is awarded; and

WHEREAS, State and Federal funds are being used to assist in construction of this project and relevant State and Federal requirements will apply. All contractors must comply with all requirements of 1976 PA 453 (Elliott-Larsen Civil Rights Act) and 1976 PA 220 (Persons with Disabilities Civil Rights Act), as amended. All contracts must contain a covenant by the contractor, subcontractor, or supplier not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual’s ability to perform the duties of a particular job or position;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach approves the bid for fencing material from Hunter Lumber, at a cost of \$8,143.10 contingent on being approved by the Michigan Department of Natural Resources. Motion carried. 4 yeas.

Resolution # 2024-08 “Approval of Utility Piping Bid for the Waterfront Enhancement Project” was presented to Council. It was moved by Woodward, seconded by Wood to adopt Resolution #: 2024-08 as presented. The Resolution reads as follows: WHEREAS, the City of Harbor Beach is commencing with construction of the Waterfront Enhancement Project; and

WHEREAS, all requirements will be met by bidding contractors; and

WHEREAS, City employees will complete the majority of work on the project; and

WHEREAS, the City needs to purchase material to complete construction of water, sewer and electrical lines underneath the road/path for the Waterfront Enhancement Project; and

WHEREAS, City Manager Wruble advertised for bids in local publications, city website, and solicited bids from several companies; and

WHEREAS, the City of Harbor Beach received two sealed bids; and

WHEREAS, The City received a bid from Valley Farm Supply in the amount of \$ 11,778.72;

WHEREAS, City Manager Wruble is recommending to Council that they approve the bid most advantageous to the City of Harbor Beach; and

WHEREAS, because of Michigan Department of Natural Resources Trust Fund Grant for development projects requires all bids over \$5,000.00 must be approved by the DNR of the State of Michigan before the bid is awarded; and

WHEREAS, State and Federal funds are being used to assist in construction of this project and relevant State and Federal requirements will apply. All contractors must comply with all requirements of 1976 PA 453 (Elliott-Larsen Civil Rights Act) and

1976 PA 220 (Persons with Disabilities Civil Rights Act), as amended. All contracts must contain a covenant by the contractor, subcontractor, or supplier not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harbor Beach approves the bid for Utility material from Valley Farm Supply, at a cost of \$11,778.72 contingent on being approved by the Michigan Department of Natural Resources.

COUNCIL REPORTS: None

There being no further business. It was moved by Wood, seconded by Woodke to adjourn the meeting at 5:15 p.m.

Kevin Guitar, Mayor

Jennifer Lackowski, Clerk